

# Windhaven Farm Phase II Homeowners Association, Inc. – Architectural Control Committee (ACC) Application

ACC Use Only
<b>Rq. No.</b>
<b>Phase</b>

As each of us bought our property in Windhaven Farm, we agreed by our signatures to abide by the Declaration of Covenants, Conditions and Restrictions (a.k.a. CCRs or Deed Restrictions). The Deed Restrictions protect our property values by keeping the community a highly desirable place to live. ACC (Architectural Control Committee) approval must be obtained prior to the start of your project. To avoid delay, make your request as complete as possible and type or print legibly. Incomplete requests will be returned for additional information. Incorrect information or changes made after approval invalidates approval. The goal of the ACC is to assure that all changes to our properties conform to the appropriate Deed Restrictions. Thank you for your understanding and cooperation.

### 1. ABOUT THE RESIDENT(S)

<i>Name(s)</i>	
<i>Address</i>	
<i>E-Mail</i>	
<i>Phone(s)</i>	<i>Best time to call</i>

### 2. ABOUT THE PROJECT

<i>Proposed start date</i>	<i>Proposed completion date</i>
<i>Describe the nature of the project (attach pages as necessary)</i>	
<i>Location (attach sketch/drawing)</i>	
<i>Dimensions</i>	<i>Distance from fences and easements</i>
<i>Colors</i>	<i>Shape</i>
<i>Materials</i>	
<i>Builder</i>	
<i>Other (specify)</i>	

**IMPORTANT:** Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project's location and its relationship to property lines, neighbors, construction, easements, etc.

### 3. ABOUT THE REQUIREMENTS

YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>		I/We have read the appropriate Deed Restrictions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I/We have obtained a City building permit (attach copy)
<input type="checkbox"/>	<input type="checkbox"/>		This project will require A fence removal (if yes, inform Association Manager)
<input type="checkbox"/>	<input type="checkbox"/>		Completed project will be visible from the street
<b>Check any that apply:</b>			<input type="checkbox"/> Corner lot <input type="checkbox"/> Iron park fencing <input type="checkbox"/> Project already started/completed

<i>Homeowner's Signature</i>	<i>Date</i>
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**Signature constitutes permission for ACC members to inspect property and agreement to abide by ACC's decision.**

Mail or email this request, along with all supporting Documents, drawings, photographs, etc. to:

FirstService Residential  
 Attention: Windhaven Farm Phase II  
 3102 Oak Lawn Ave, Suite 202  
 Dallas, TX 75219

**For additional information email or call:**  
 Kendra Whitaker, Association Manager: 214-451-5420, or [kendra.whitaker@fsresidential.com](mailto:kendra.whitaker@fsresidential.com)  
 24/7 Customer Care: 877-378-2388  
 Fax 214-889-9980  
 Email: [dallas.support@fsresidential.com](mailto:dallas.support@fsresidential.com)